
SYLLABUS
PROGRAM OF PUBLIC MANAGEMENT AND POLICY IN ENGLISH
(E-PMP)

LEVEL OF EDUCATION: UNDERGRADUATE

TYPE OF EDUCATION: FULL-TIME

1. THÔNG TIN CHUNG

- *Course title (Vietnamese):* ***Tiếng Anh bổ trợ 1***
- *Course title (English):* ***General English 1***
- *Course code:* ***EPMP_BT1***
- *Knowledge group:* ***Supporting Trainings***
- *Credit:* ***12***
- *Prerequisite courses:* ***No***

2. THE DEPARTMENT IN CHARGE: Social Management

3. DESCRIPTION

The General English language module teaches E-PMP students at many different levels (from intermediate to advanced). This is the first semester of a 3-level course in the integrated English language curriculum. The course will take place over 15 weeks with 3 classes, the duration is 3 hours per class.

4. REFERENCES

- English Grammar in Use, Raymond Murphy, 2012
- English Vocabulary in Use –Elementary, Michael McCarthy & Felicity O’Dell, Cambridge University Press.
- English Vocabulary in Use – Pre-Intermediate and Intermediate, Stuart Redman, Cambridge University Press, 1997
- English Pronunciation in Use, Hancock, M. First News.
- Great Writing 1 – Great Sentences for Great Paragraphs, Keith S. Folse, April Muchmore-Vokoun and Elena Vestri Solomon, National Geographic Learning.
- Great Writing 2 – Great Paragraphs, Keith S. Folse, April Muchmore-Vokoun and Elena Vestri Solomon, National Geographic Learning.
- Let’s talk 3, second edit., L. Jones, CUP, 2008
- Real Listening and Speaking 3, M. Craven, CUP, 2008

- Tactics for Listening – Developing Jack C. Richards, Oxford, 2005.
- Unlock Listening & Speaking Skills 2 – Lewis Lansford, Cambridge University Press.

5. COURSE OBJECTIVES

Goal (Gx)	Description	PLO	Level
[1]	[2]	[3]	[4]
G2 (Skill)	Skills in using, explaining simple economic problems and economic data in English.	KN5	2
G3 (Level of autonomy and responsibility)	Become a global citizen and have professional behaviors.	NLTC1	4

6. COURSE LEARNING OUTCOME

Goal	CLO (CLOx.x)	Description	Level
[1]	[2]	[3]	[4]
G2 (Skill)	CLO1.1	Skills in using and interpreting economic data in English	2
	CLO1.2	Have skills to apply knowledge of economics to explain some simple economic problems	2
G3 (Level of autonomy and responsibility)	CLO2.1	Become a global citizen	4
	CLO2.2	Have professional standards of conduct	4

7. COURSE ASSESSMENT

Form of evaluation	Content	Time	CLO	Evaluation criteria	Ratio (%)
[1]	[2]	[3]	[4]	[5]	[6]
Evaluate the learning process	Assessments are based on attendance and the degree of	From week 1 to week 14	CLO1.1, CLO2.1, CLO2.2	- Full class participation level. - The level of lesson preparation from home (fully, thoroughly)	10%

	positively attending the lessons			<ul style="list-style-type: none"> - Level of participation in answering lecturers' questions (number of times and quality of answers) - Level of participation in questioning with lectures of lecturers (number of times and question quality) 	
Mid-term evaluation	Evaluate the degree of completion the individual and group assignment	Week 12-13	CLO1.1, CLO1.2, CLO2.1, CLO2.2	<ul style="list-style-type: none"> - Level of completion group exercises, presentations - The level of completion individual assignments (on time, the quality of assignments are associated with the level of knowledge, skills and autonomy capacity responsibilities of module outcomes). - The level of completion group exercises, presentations (on time, quality of content and presentations, answers to questions of teachers and classes associated with the level of knowledge, skills and autonomy capacity responsibilities of module outcomes). 	<p>20% GPA of individual or group exercises depending on skills</p> <p>20% mid-term exam</p>
End-of-term evaluation	Examination		CLO1.1, CLO1.2, CLO2.1, CLO2.2	- The level of completion the final personal essay examination (the quality of the exam is linked to the level of knowledge,	50%

				skills, and autonomy capacity responsibilities of module outcomes)	
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8. TEACHING PLAN

Content depends on each skill:

1/ READING

Week/ Session	Contents	CLO	Activities	Assessment
[1]	[2]	[3]	[4]	[5]
1	Chapter 1 <i>Identifying main and supporting ideas;</i> <i>understanding Cause and Effect</i> <i>The suffix -ize</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study chapter 1 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	Evaluate the learning process, attitude, level of initiative and positivity in learning 10%
2	Chapter 2 <i>Scanning for details</i> <i>The prefix pre-</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study chapter 2 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
3	Chapter 3 + Review Fluency Practice <i>Using titles to understand Main ideas</i> <i>The prefix dis-</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study chapter 3 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
4	Review 1 + Fluency Practice + Mini test 1	CLO1.1, CLO2.1, CLO2.2	Learning at home: Researching	

			and synthesizing lessons learned for mini test 1 Teaching and learning in class: Lecture: 3 periods Test: 1 period	
5	Chapter 4 <i>Scanning; predicting Adjectives with the Suffix -ous</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study chapter 4 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
6	Chapter 5 <i>Skimming; Predicting Nouns ending in –ology/ -logy</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the chapter 5 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
7	Chapter 6 <i>Finding definitions; identifying main ideas within paragraph. The siffix –ment; Word association</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study chapter 6 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
8	Review 1 + Fluency Practice + Mini test 2	CLO1.1, CLO2.1, CLO2.2	Learning at home: Researching and synthesizing lessons learned for mini test 2 Teaching and learning in class: Lecture: 3 periods Test: 1 period	- Personal exercises: 20% - Group exercises,

9	Chapter 7 <i>Predicting; Prefix –ex; Easily confused words</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study chapter 7 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	presentations 20%
10	Chapter 8 <i>Skimming Adjectives ending</i>	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study chapter 8 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
11	MID-TERM TEST	CLO1.1, CLO2.1, CLO2.2	Studying at home: Researching and synthesizing lessons learned for mid-term test Teaching and learning in class: Test time: 60 minutes	
12	Chapter 9 <i>Skimming; understanding main ideas Identifying Parts of Speech; synonyms</i>	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: Pre-study chapter 9 material Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
13	Chapter 10 <i>Skimming; making inferences Word families</i>	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: Pre-study the chapter 10 material Teaching and learning in class : Lecture: 3 periods	

			Discussion (group discussion and class discussion): 1 period	
14	Review 3	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: Review lessons learned. Teaching and learning in class: Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
15	SAMPLE TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Studying at home: Researching and synthesizing lessons learned and revised for mid-term test Teaching and learning in class: Test time: 90 minutes	
	FINAL TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Examination: 90 minutes	50%

2/ LISTENING

Form of evaluation	Content	Time	CLO	Evaluation criteria
[1]	[2]	[3]	[4]	[5]
1	UNIT 1 Listening for details Personal names, numbers	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study Unit 1 Teaching and learning in class : Lecture: 3 periods	Evaluate the learning process, attitude, level of initiative

			Discussion (group discussion and class discussion): 1 period	and positivity in learning 10%
2	UNIT 2 Filling in forms Proper names, numbers	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 2 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
3	UNIT 3 Understand explanations of dishes on a menu	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 3 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
4	UNIT 4 + Mini Test	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the Unit 4 material and prepare for the mini test Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
5	UNIT 5 Understand the main idea Listening to news stories	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 5 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
6	UNIT 6 Filling in forms	CLO1.1, CLO2.1,	Homework: Pre-study Unit 6	

	Understanding application forms	CLO2.2	Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
7	UNIT 7 Understanding the details Travel information	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 7 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
8	UNIT 8 + Mini test 2 Understanding the details Guided tours	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 8 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
9	UNIT 9 Understanding the details of messages	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 9 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	- Personal exercises: 20% - Group exercises, presentations 20%
10	MID-TERM TEST	CLO1.1, CLO2.1, CLO2.2	Learning at home: review all previous units Teaching and learning in class : Examination: 1 period	
11	UNIT 10	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 10 Teaching and learning in class :	

	Understanding the main ideas of reports		Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
12	UNIT 11 Understanding the main ideas and the themes of a lecture	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Homework: Pre-study Unit 11 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
13	UNIT 12 Taking notes	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Homework: Pre-study Unit 12 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
14	Practice	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: Review all units Teaching and learning in class : Discussion (group discussion and class discussion): 4 periods	
15	Practice + SAMPLE TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Learning at home: Review all units, prepare questions to ask. Teaching and learning in class : Discussion (group discussion and class discussion): 4 periods	
	FINAL TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Examination: 60 minutes	50%

3/ SPEAKING

Form of evaluation	Content	Time	CLO	Evaluation criteria
[1]	[2]	[3]	[4]	[5]
1	UNIT 1 Beginning and ending a conversation in a natural way; React to what you hear	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study Unit 1 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	Evaluate the learning process, attitude, level of initiative and positivity in learning 10%
2	UNIT 2 Maintain a conversation Offer to pay and complain about common problems	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 2 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
3	UNIT 3 Ask about alternative help Ask for directions	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 3 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
4	UNIT 4 Ask about various products; Bargain & reach an agreement	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the Unit 4 material and prepare for the mini test Teaching and learning in class : Lecture: 3 periods	

			Discussion (group discussion and class discussion): 1 period	
5	UNIT 5 Make predictions	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 5 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
6	UNIT 6 Leave messages	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 6 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
7	UNIT 7 Interrupt politely for information	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 7 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
8	UNIT 8 Ask for clarification and explanation	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 8 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	- Personal exercises: 20% - Group exercises, presentations 20%
9	UNIT 9	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 9 Teaching and learning in class :	

	Give a short, simple presentation Structure a talk Summarize the main points		Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
10	UNIT 10 Present an argument and reinforce key points Deal with questions	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study Unit 10 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
11	PRACTICE	CLO1.1, CLO2.1, CLO2.2	Learning at home: Research and review all previous units. Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
12	MID-TERM TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	<i>The 60-minute test</i>	
13	UNIT 11 Understand how to give a well-organized seminar Follow up questions	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Homework: Pre-study Unit 11 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
14	UNIT 12	CLO1.1, CLO1.2,	Homework: Pre-study Unit 12	

	Evaluate your performance	CLO2.1, CLO2.2	Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
15	PRACTICE + REVIEW	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: review all units Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
	FINAL TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Examination: 60 minutes	50%

4/ WRITING

Form of evaluation	Content	Time	CLO	Evaluation criteria
[1]	[2]	[3]	[4]	[5]
1	Chapter 1: Academic Paragraphs Formatting the page; Sentence Structure	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study the Chapter 1 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	Evaluate the learning process, attitude, level of initiative and positivity in learning 10%
2	Chap 1 (con't) Sentence structure	CLO1.1, CLO2.1,	Study at home: Review the Chapter 1 material	

		CLO2.2	Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
3	Chapter 2: Narrative Paragraphs Time order signals Sentence structure	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the Chapter 2 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
4	Chapter 2: (Con't) Punctuation Preparation for writing	CLO1.1, CLO2.1, CLO2.2	Learning at home: review chapter 2 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
5	Chapter 3: Basic Paragraph Structure Topic sentence Supporting sentences: Main points Supporting Sentences: Examples Concluding sentence	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the Chapter 4 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
6	Chapter 4: Logical Division of Ideas Logical Division of Ideas Unity Coherence	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study the Chapter 4 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	

	Run-ons and comma splices			
7	Chapter 5: Process Paragraph Organization of process paragraphs Using time Order in process paragraphs	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study the Chapter 5 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
8	Chapter 5: (Con't) Writing assignment: A Process Paragraph about self-development	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study the Chapter 5 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
9	Chapter 6: Definition paragraphs Analyzing models Organization	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the Chapter 6 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
10	Chapter 6: (Con't) Writing assignment: A Cause and Effect Paragraph about a social issue	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the Chapter 6 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	<i>Personal test 20%</i>
11	Chapter 7: Cause/Effect Paragraphs Analyzing models	CLO1.1, CLO2.1, CLO2.2	Homework: Pre-study the Chapter 7 material Teaching and learning in class :	

	organization		Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
12	PRACTICE + MID-TERM TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	<i>The 60-minute test</i>	
13	Chapter 8: Comparison/Contrast Paragraph Analyzing models organization	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: Pre-study the Chapter 8 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
14	Chapter 8: (Con't) Writing assignment: A Comparison/Contrast Paragraph about Education	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: Pre-study the Chapter 8 material Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
15	PRACTICE + REVIEW	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: review all chapters Teaching and learning in class : Lecture: 1 period Discussion (group discussion and class discussion): 3 periods	
	FINAL TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Examination: 60 minutes	50%

5/ Integrated Skills (Focus on pronunciation and grammar)

Week/ Session	Contents	CLO	Activities	Assessment
[1]	[2]	[3]	[4]	[5]
1	Introduction to the course Diagnostic test Vocabulary log	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 1 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	Evaluate the learning process, attitude, level of initiative and positivity in learning 10%
2	Vowels: /i:/, /i/, /e/, /æ/ , /ʌ/, /a:/ Unit 1: Vocabulary	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 2 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
3	Vowels: /ɔ/, /ɔ:/, /u/ /u:/, /ɜ:/, /ɒ/ Unit 2: Grammar	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 3 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
4	Diphthongs: /ei/, /ai/, /oi/, /au/, /əu/, /iə/, /eə/ Unit 3 : Vocabulary	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 4 Teaching and learning in class : Lecture: 3 periods	

			Discussion (group discussion and class discussion): 1 period	
5	Consonants: /p/, /b/, /t/, /d/, /k/, /g/, /s/, /z/ Unit 4 : Grammar	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 5 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	- Personal exercises: 20% - Group exercises, presentations 20%
6	Consonants : /h/, /θ/, /ð/, /m/, /n/, /ŋ/, /l/, /r/ Unit 5: Vocabulary	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 6 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
7	Intonation Introduction Intonation in exclamations Sentence stress : The rhythm of English Unit 6: Grammar	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 7 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
8	Intonation in suggestions and commands Intonation: down tags and sentence stress Unit 7: Vocabulary	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 8 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
9	Intonation: up or down tags	CLO1.1, CLO2.1,	Study at home: Pre-study the topic paper for week 9	

	Intonation and word stress Unit 8: Grammar	CLO2.2	Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period
10	Stress in phrasal verbs Rhyming The letter 'r' – pronounced or silent? Intonation in questions : new information/ old information Verbs ending in <i>ed</i> Unit 9 : Vocabulary	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 10 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period
11	Sentence stress patterns Consonant clusters Intonation in thanks/ responses Intonation in a list Unit 10: Grammar	CLO1.1, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 11 Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period
12	Intonation in <i>if</i> sentences Stress and intonation:	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Study at home: Pre-study the topic paper for week 12 Teaching and learning in class :

	highlighting a word Unit 11: Vocaburaly		Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
13	MID-TERM TEST	CLO1.1, CLO1.2, CLO2.1, CLO2.2	<i>Test: 60 minutes</i>	
14	Revision	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Learning at home: review all topics and prepare questions if any. Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
15	<i>Revision</i>	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Learning at home: review all topics and prepare questions if any. Teaching and learning in class : Lecture: 3 periods Discussion (group discussion and class discussion): 1 period	
	<i>FINAL TEST</i>	CLO1.1, CLO1.2, CLO2.1, CLO2.2	Examination: 90 minutes	50%

9. COURSE REQUIREMENT

9.1. Rules of class participation

- Students are responsible for attending all classes. In case of absence from school due to force majeure reasons, there must be sufficient and reasonable proofs.

- Students are responsible for actively researching documents, proactively preparing lessons before going to class according to the instructions and requests of lecturers.

- Students who absent more than 20% of the lessons of the subject will be considered as incomplete the course and have to enroll again.

- Students who submit individual and group assignments later than the deadline given by the instructors will receive a score of 0 for that assignment.

- Regarding the discussion between lecturers and students: Encourage students to participate in discussions (groups and individuals), give direct feedback to teachers about the content of the module, teaching and learning methods, teaching materials. Lecturers also encourage students to give feedback about the forms, methods and contents of the tests, and final study evaluation. Students can communicate with lecturers in class, during office hours or via email. The valuable student feedback contributes to improve the teaching and learning quality of the module.

9.2. Rules of classroom behavior

- The module is conducted on the principle of respect for learners and teachers. All acts that interfere with the teaching and learning process are strictly prohibited.

- Students need to actively participate in lectures in class through discussions (answer and ask questions) and group discussions, presentations.

- Students must go to school on time. Students who are late more than 10 minutes after class starts will not be able to attend the class.

- Absolutely not make noise, affect others in the learning process.

- Absolutely not eat, drink, chew gum, use devices such as phones, music players during class.

- Laptops and tablets are only used for the purpose of recording lectures, calculating for lectures, exercises, absolutely not used for other purposes.

Hanoi, Date Month Year 20

DEAN OF FACULTY
(Signed)

PRINCIPAL
(Signed)